

22nd September 2023

Dear Parent/Carer

**Damaged/Lost Reading Books**

It is pivotal that children practise their reading outside of school hours, to ensure that they build their fluency, pace and intonation, which supports comprehension skills, answering questions relating to vocabulary, retrieval and inference. Reading enhances a child's vocabulary, which plays a key role in your child's education at Highlees.

Reading is a significant part of your child's educational journey at Highlees Primary School. As part of the teaching of Reading, we send home reading books to ensure the consistency of reading across school and home.

This year, we have spent a significant amount of money on new reading books that the children take home to practise with; due to damaged and unreturned books last year, we have made the decision to charge for damaged or lost reading books this year. The price per book is £5.00. Therefore, for every book that is damaged or lost, we will charge parents/carers £5.00.

In order to prevent this, it is recommended that children bring a **named bookbag** into school daily.

If you have any concerns, please arrange to meet with Miss Celebicanin. We value parents/carers feedback.

Yours faithfully

Miss Celebicanin  
Assistant Head of School and English Lead