## HIGHLEES & EYRESCROFT FEDERATION



Friday 29th June

Dear Parents/Carers

## Beginning of the school day

As you are aware the school day starts at 8.40am and Mr Sanderson opens the main school gate at 8.30am every day.

We would like to remind you that although the school gate is open and some members of staff may be about, we are unable to take responsibility for your child until the bell goes at 8.40am and they are met by their class teacher on the playground.

If you bring your child to school please make sure you stay with them until their class teacher arrives and you hand them over. CHildren should not be on the equipment before or after school.

Children in years 5 and 6 who walk to school on their own must be able to show us that they can be responsible and act in a responsible manner, otherwise individual parents will be informed.

Please can we also remind you that the car park is for staff or disabled access only. All children should be kept off of the car park at all times for safety.

If you have any questions please do not hesitate to contact the school office.

Thank you for your continued support.

Mrs Albert Principal